

Borough Council of
**King's Lynn &
West Norfolk**



King's Lynn Area Consultative Committee

Agenda

Thursday, 3rd November, 2022
at 4.30 pm

in the

**Assembly Room, Town Hall and available
for the public to view on WestNorfolkBC
on You Tube**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
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**KING'S LYNN AREA CONSULTATIVE
COMMITTEE AGENDA**

DATE: THURSDAY, 3RD NOVEMBER, 2022

VENUE: ASSEMBLY ROOM, TOWN HALL, SATURDAY
MARKET PLACE, KING'S LYNN PE30 5DQ

TIME: 4.30 pm

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. MINUTES OF PREVIOUS MEETING (Pages 6 - 8)

To confirm as a correct record the minutes of the previous meeting.

3. DECLARATIONS OF INTEREST

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. URGENT BUSINESS

To consider any business which, by reason of special circumstances, the Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act, 1972.

5. MEMBERS PRESENT PURSUANT TO STANDING ORDER 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. CHAIRMAN'S CORRESPONDENCE (IF ANY)

7. LILY UPDATE

8. SPECIAL EXPENSES - REPORT TO FOLLOW

9. PARISH PARTNERSHIP SCHEME PROPOSALS

1) **Proposal from Councillor Kemp** (Page 9)

10. MEMBERSHIP OF THE KLACC PLANNING SUB GROUP

To confirm Membership of the Sub-Group, any substitute Members, and to ensure representation at the Planning Sub-Group meeting scheduled for 17th November 2022.

11. COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST (Pages 10 - 16)

The Committee is asked to consider items for the future Work Programme.

The Committee is also asked to consider the Cabinet's Forward Decision List.

12. DATE OF NEXT MEETING

30th January 2023 at 4.30pm in the Town Hall, King's Lynn.

To: Members of the King's Lynn Area Consultative Committee

Councillors Miss L Bambridge, F Bone, S Collop, A Dickinson, G Howman, C Hudson, B Jones, C Joyce, A Kemp, J Lowe, J Rust, A Tyler and M Wilkinson

For Further information, please contact:

Kathy Wagg
Borough Council of King's Lynn & West Norfolk
King's Court, Chapel Street
King's Lynn PE30 1EX

BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK

KING'S LYNN AREA CONSULTATIVE COMMITTEE

Minutes from the Meeting of the King's Lynn Area Consultative Committee held on Thursday, 30th June, 2022 at 4.30 pm in the Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ

PRESENT: Councillors Miss L Bambridge, F Bone, S Collop, A Dickinson, C Hudson, B Jones, A Kemp, J Lowe, A Tyler and M Wilkinson

1 **APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2022 / 23**

RESOLVED: Councillor A Tyler was appointed Chair for the municipal year.

2 **APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2022 / 23**

RESOLVED: Councillor Rust was appointed Vice Chair for the Municipal Year.

3 **APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Collop, Howman and Joyce.

4 **MINUTES OF PREVIOUS MEETING**

RESOLVED: The notes of the previous meeting were agreed as a correct record.

5 **DECLARATIONS OF INTEREST**

There was none.

6 **URGENT BUSINESS**

There was none.

7 **MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There was none.

8 **CHAIRMAN'S CORRESPONDENCE (IF ANY)**

[Click here to view the recording of this item on You Tube.](#)

The Chair had received two items of correspondence, which would be passed on to the relevant officer.

9 **PRESENTATION ON ENERGY EFFICIENCY AND FUEL POVERTY**

[Click here to view the recording of this item on You Tube](#)

Members received a presentation on Energy Efficiency and Fuel Poverty which included headline data for the area and had been broken down into Wards, as included in the Agenda.

Officers responded to questions from Members of the Committee, as summarised below.

Information on the mechanism for determining fuel poverty was provided, how data was collected and how the Council worked with Social Housing providers.

Members discussed the types of insulation, energy efficiency measures available and how property owners could access assistance with energy saving matters.

Members were encouraged to submit any housing concerns to officers for investigation as appropriate.

RESOLVED: The presentation was noted.

10 **APPOINTMENTS TO THE KLACC PLANNING SUB-GROUP AND PLAY AREAS INFORMAL WORKING GROUP**

[Click here to view the recording of this item on You Tube.](#)

RESOLVED: 1. That the KLACC Planning Sub-Group continues to operate and Members who were interested in sitting on the Group were to email the Democratic Services Officer .

2. That the Play Areas Informal Working Group continues to operate and Members who were interested in sitting on the Group were to email the Democratic Services Officer.

11 **COMMITTEE'S WORK PROGRAMME AND CABINET'S FORWARD DECISION LIST**

Councillor Bone asked for the location of bins to be added to the Work Programme.

Councillor Kemp provided information on the Parish Partnership Scheme and suggested that buildings at risk be added to the Work Programme.

Councillor Collop suggested that bus companies be invited to a future meeting to provide an update.

RESOLVED: The Work Programme and Forward Decision list was noted.

12 **DATE OF NEXT MEETING**

The next meeting was scheduled to take place on Monday 19 September 2022 at 4.30pm in the Town Hall.

The meeting closed at 5.55 pm



Judith Berry



Lily has been established since 2014 and has evolved considerably.

Having Lily and the Lily Database means we are able to immediately respond to the needs of West Norfolk residents in light of any community emergencies.





Lily offers support to adults who are experiencing loneliness or isolation. It has an online directory offering information on services, organisations, groups and activities with the west Norfolk and Swaffham area. The Lily team, Rebekah and Gemma along with 3 partner organisations, are working to help all adults get involved in their local communities with the service offering, online, telephone and face-to-face support.



Partnership working

Lily works closely with the following statutory provisions:-

- **Norfolk County Council**
- **NHS**
- **CCG**
- **Public Health England**
- **Well-being Service**
- **Norfolk & Suffolk Foundation Trust**
- **Norfolk Community Health & Care**
- **Adult Social Services**



Local VCSE Organisations:

- **West Norfolk Carers**
- **West Norfolk Befriending**
- **Norfolk & Waveney Mind**
- **Family Action**
- **Local Church Groups**
- **Facebook Mutual Aid Groups**
- **Local supermarkets**

13



Projects



FOOD FOR THOUGHT

JUST
TURN
UP

Helping you cook
tasty and nutritious
food on a budget

MONEY
SAVING

TASTING
SESSIONS

FREE
TO
ATTEND



Week 1 – 16/9

Breakfast

Week 2 – 23/9

Lunches

Week 3 – 30/9

Dinners

Week 4 – 7/10

Homemade snacks

Week 5 – 14/10

Nutritional content

Week 6 – 4/11

Supermarket swaps

Week 7 – 11/11

Batch cooking

Week 8 – 18/11

Dietary alternatives

Week 9 – 25/11

Low calorie cooking

Week 10 – 2/12

Low cost desserts

Week 11 – 9/12

Fake-away meals

Week 12–16/12

Seasonal savings

Sessions run 9:30am–11:30am at the Discovery Centre in North Lynn, King's Lynn PE30 2LA. Pick and choose the sessions that interest you, and there's no need to book in advance, just turn up! Call 01553 616200 or email asklily@west-norfolk.gov.uk for more information.

01553 616200
asklily.org.uk



East Coast
Community Fund

Freebridge
COMMUNITY HOUSING

Borough Council of
King's Lynn &
West Norfolk



Department
for Work &
Pensions

DWP Household Support Fund

HSF 1 – October 2021 – March 2022

HSF 2 – April 2022 – September 2022

HSF 3 – October 2022 – March 2023

Borough Council of
**King's Lynn &
West Norfolk**



Ukraine Welcome Centre



Homes for Ukraine



The Help Hub partners

These are some of the partners involved with the Help Hub:

Housing Services

Community Safety & Neighbourhood Nuisance Team (CSNN)

Care and Repair (West Norfolk)

LILY

Norfolk County Council (Adult Social Care, Children's Services, Youth Offending Team)

Norfolk and Suffolk Constabulary

Change, Grow, Live

Community Action Norfolk

The Benjamin Foundation

Purfleet Trust

Norfolk Fire and Rescue

Prospects

Ormiston Mpower

St Giles Trust

Home Group

Department of Work and Pensions

Pandora Project

Leeway Domestic Abuse Services

Children's Centres

Freebridge Community Housing

The West Norfolk Help Hub is aimed at professionals who are offering support to individuals or families experiencing difficulties.

The Help Hub looks to help address customer's needs before their difficulties become unmanageable. It will assist individuals and families at the earliest stage possible. Services can include:

Advice

Guidance

Practical support

The Help Hub is for low level emerging needs that can be met through early intervention, such as:

debt problems

housing problems

struggling as a lone parent

drug or alcohol dependency

domestic abuse

health problems

mental health problems

support with employment, education and training

youth offending

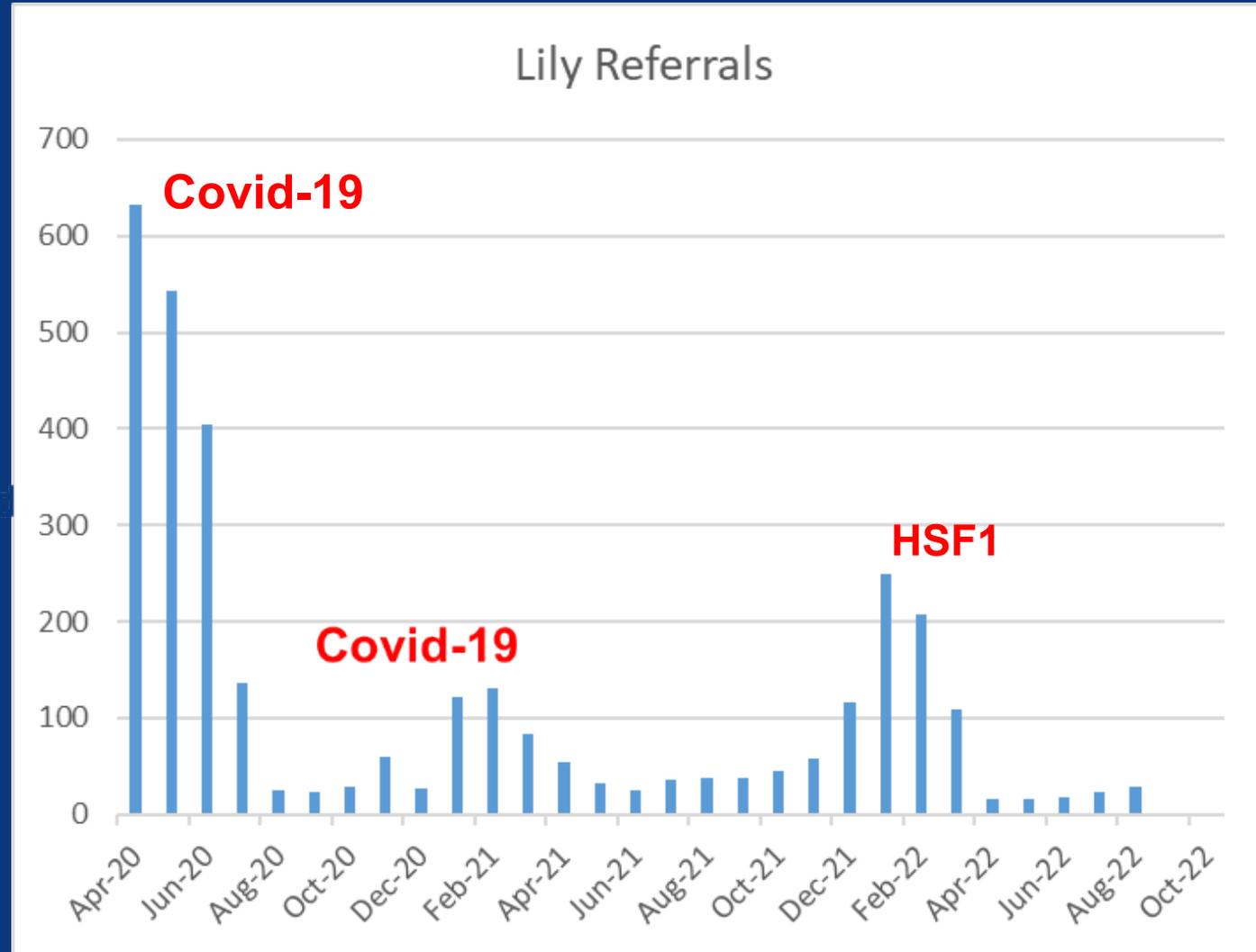
family support concerns



Borough Council of
**King's Lynn &
West Norfolk**



Lily Referrals



Covid



Thank You



Parish Partnership Schemes – Proposal from Councillor Kemp

I would like to create a continuation of the Ferry Lane footpath from Willow-Tree Chase to Clockcase Lane, as requested by residents.

Residents requested a footpath in 2020, after an accident when a pedestrian was clipped by a car that was not exceeding the speed limit of 40mph.

The stretch of road is open countryside but the only route to Millennium Way from this side of the village but it is dangerous for pedestrians as cars do not see them until they are on top of them.

It is but an important link between villages to walk or go to the shops.

I undertook a street survey in 2020 and residents were 100% in favour.

They said the road is dangerous to walk along and there are few places to walk on West Lynn.

We should be encouraging walking and cycling to improve public health.

Councillor Kemp

**KING'S LYNN AREA CONSULTATIVE COMMITTEE
WORK PROGRAMME 2022/2023**

30 June 2022

- Housing Standards
- Appointments to Planning Sub-Group and Play Areas Informal Working Group

19 September 2022 – MEETING CANCELLED

- Parish Partnership Scheme Update
- Lily Update
- Update on Active and Clean Connectivity and Local Cycling and Walking Infrastructure Plan

3 November 2022

- Parish Partnership Scheme
- Special Expenses
- Lily Update
- Membership of KLACC Planning Sub Group and Appointment of Subs

30 January 2023

- Location of Bins, replacement bins and how to get them
- Asylum Scheme

20 March 2023

To be scheduled:

- Location of Bins
- Buildings at Risk
- Update from Bus Companies
- Defibrillators
- Flytipping issues in King's Lynn
- Update from the Police

FORWARD DECISIONS LIST

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
15 November 2022						
	Staff Pay Award	Key	Council	Leader Exec Dir – D Gates		Public
	Review of Governance of Council Companies	Non	Cabinet	Leader Chief Executive		Public
	Balloon and Lantern report	Non	Cabinet	Corporate Services and Environment Asst Director – M Chisholm		Public
	Corporate Business Plan Monitoring	Non	Cabinet	Leader Asst to C Ex		Public
24	Options for Kaset Skate Park at Lynnsport	Non	Council	Community Asst to C Ex		Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Waste Contract – Reinvesting Performance Deductions	Non	Cabinet	Environment and Climate Change Asst Director G Hall		Private Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)

	NEWS Partnership	Non	Cabinet	Environment and Climate Change Asst Director G Hall		Part Public & Part Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
17 January 2023						
25	West Winch Framework Masterplan	Key	Council	Development and Regeneration Asst Dir – S Ashworth		Public
	Council Tax Support Scheme 2023/24 (including NoM 11/22)	Key	Council	Finance Asst Dir – M Drewery		Public
	Southgates Regeneration Area Development Brief and Next Steps	Key	Council	Development and Regeneration Asst Dir – D Hall		Public
	Levelling up Government response and actions	Key	Council	Business Culture & Heritage Asst Director – D Hall		Public
	Southend Road Hunstanton	Key	Cabinet	Development and Regeneration Asst Dir – D Ousby		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Lynnsport One	Key	Council	Regeneration & Development Asst Dir Companies & Housing Delivery – D Ousby		Private - Contains exempt Information under

						para 3 – information relating to the business affairs of any person (including the authority)
	Asset Management – Land and Property	Key	Cabinet	Property Asst Dir Property and Projects		Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	Changes to Council Tax Charges for Long Term Empty Properties and Second Homes for 2024/2025	Key	Council	Finance Asst Dir – M Drewery		Public
26	Recommendations from the Urban Wildlife Informal Working Group	Non	Cabinet	Environment and Climate Change Asst Dir – S Ashworth	Informal Working Group Agendas and Minutes	Public
	Freedom of the Borough - amendments	Non	Council	Leader Chief Executive		Public
	Custom and Self Build Site – Stoke Ferry	Non	Cabinet	Regeneration and Development Assistant Director - D Hall		Public
	Shared Prosperity Fund Update	Non	Cabinet	Business, Culture and Heritage Assistant Director D Hall		Public
	Meeting Arrangements	Non	Cabinet	Chief Executive – L Gore Leader		Public
	Contract for credit card transaction services	Key	Cabinet	Finance Asst Dir – Resources		Private Contains exempt Information under para 3 – information relating to the

						business affairs of any person (including the authority)
	LUF – Oasis – Update and Site Approval	Non	Cabinet	Leader Asst Dir – D Ousby		Part Public and part Private - Contains exempt Information under para 3 – information relating to the business affairs of any person (including the authority)
	West Winch Collaboration Agreement	Non	Cabinet	Development and Regeneration		Public

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Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 February 2023						
	Budget	Key	Council	Finance Asst Director – M Drewery		Public
	Capital Programme	Key	Council	Finance Asst Director – M Drewery		Public

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
7 March 2023						

Date of meeting	Report title	Key or Non Key Decision	Decision Maker	Cabinet Member and Lead Officer	List of Background Papers	Public or Private Meeting
18 April 2023						

Items to be scheduled

	Notice of Motion 7-21 – Councillor Kemp – Equalities	Non	Council	Leader Asst Dir B Box		Public
	Procurement Strategy	Non	Cabinet	Finance Asst Dir – D Ousby		Public
	Review of Planning Scheme of Delegation (summer 23)	Non	Council	Development and Regeneration Asst Dir – S Ashworth		Public